RCDC Property Management

House Rules

1. Boisterous activities, loud stereos, and instruments are not allowed.
2. Littering is strictly prohibited. Garbage should be thrown in designated areas.
3. Strictly no littering of any kind at the Open Spaces of the building. Charges will apply for offenders.
4. Obstructions to the hallway such as slippers, shoes, furniture, etc. are strictly prohibited also.
5. Each unit will be given a set of keys for the main entrance door and gate. The tenant must surrender this upon move-out.
6. If the tenant will be gone for a period of time or in case of emergency, turn off the unit's safety switch or breaker.
7. Tenant must first seek permission from the Property Manager for availing Telephone, Cable, Internet, and other related services connection. Failure to submit a letter for permission will incur a charge of P5,000, which will be deducted from the security deposit.
8. Only the registered tenants and companion are allowed to occupy the unit. Guests are not allowed to sleep in the unit unless permitted by the Property Manager. Extra charges will be levied for non abidance.
9. Guests are required to register for security purposes.
10. No pets or kids allowed.
11. Destruction of the building's property and equipment (i.e., vandalism) will be severely dealt with. Cost for repair of damaged property will be charged to the offender.
12. No move-ins will be permitted without prior notice/clearance from the Property Manager.
13. Tenants who decide to move-out must secure a clearance before the issuance of a gate pass.
14. All other acts of omissions, violations, offenses, etc., that runs contrary to peace and order, safety/security, health and sanitation, and morals, are strictly prohibited and will be penalized accordingly.
15. No smoking inside the premises.
16. The tenant should use an electric stove or Induction cooker only.
17. Air Conditioning Unit Installation Should the tenant wish to install an air conditioning unit, a non-refundable installation fee of ₱1,000 will be charged to cover the provision and restoration of the aircon opening/cover upon move-out. In addition, an extra ₱1,500 electric deposit will be required, which shall be added to the tenant's security deposit.
18. Refund Processing All refunds shall be released via cheque and are for pick-up at the management office. Should the tenant request to have the refund transferred via GCash, a ₱300 convenience fee shall be charged to cover processing and transfer costs.
19. Failure to settle rent shall mean disconnection on your utilities fifteen (15) days from your rent due date. Unsettled rent due for thirty (30) days shall be considered as abandonment of premises and gives us the right to enter, clear, and lease the unit to other interested tenants without any liability for prosecution. Likewise, the LESSOR is hereby constituted and appointed as Attorney-in-Fact of the LESSEE to take possession of the furniture, equipment, and other properties in the premises and to sell the same with the proceeds thereof applied to the payment of any and all obligation of the LESSEE.

The Property Manager reserves the right to ban from entering the premises to persons who do not follow the aforementioned house rules.

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